



**USAID**  
FROM THE AMERICAN PEOPLE

# Authorized Senders for Agency Notices

## A Mandatory Reference for ADS Chapter 504

Partial Revision Date: 01/19/2021  
Responsible Office: M/MPBP/POL  
File Name: 504maa\_011921

## Authorized Senders for Agency Notices

This mandatory reference lists those individuals within USAID who are authorized to submit Agency Notices. Please use the Notice Generator application found at <https://notices.usaid.gov/> to format your Notice. For questions, contact the Notice Mailbox at [nmailbox@usaid.gov](mailto:nmailbox@usaid.gov).

ES	Executive Secretariat
	<b>All of the following Senders have Executive Message capability:</b>
	Edmund Beckett
	Madelynne Brazile
	Samuel Callaghan
	Natalia Castillo
	LaJuan Clark
	Debora Crossley
	Colin Dobbins
	Jeannean Dunn
	Karen Franchois
	Bianca Girault
	Jennifer Hurley
	Deborah Kuhn Forfa
	KC McConnell
	Dan McDonald
	Stephen Nordin
	Elizabeth Raymakers
	Bradley Routh
	Cynthia Scott-Hill
	Eric Watson
	Keeley Williams
GC	Office of the General Counsel
	Michael Baca
	Matt Houle
	Barbie Thompkins
	Scarlet Walker
HCTM	Human Capital and Talent Management
	Norma Aguilar-Tomas
	Deborah Allen-LaSalle
	Ashleigh Appel
	Jeffery Anoka
	Kendra Blackwell
	George Booth
	Lisa Burnett

*Text highlighted in yellow indicates that the material is new or substantively revised.*

	Kimberly Castillo (Executive Message Capability)
	Rosa Clark
	Olivia Claxton
	Candice Coates
	James Contreras
	Rory Donohoe
	Nancy Durosseau (Executive Message Capability)
	Marvol Edmonds
	Sherri Fennell
	Monica Filyaw
	Nicholas Gottlieb (Executive Message Capability)
	Melissa Gutierrez
	Dorothy Hawkins
	Theresa Herscowitz
	DeShanta Hinton
	James Imler
	Annie Ivey
	Necilia Jones
	Alexis Joyner Harris
	Latoyia LaCapra
	Martha Lappin
	Joseph Laster
	Puiyan Lee
	Marcus McCoy
	Deborah Melton
	Victoria Mends-Cole (Executive Message Capability)
	Kerry Monaghan-Hogler
	Monika Parker (Executive Message Capability)
	Alicia Pierson
	Yolanda Reid
	Evangeline Reyes
	Cidra Robinson
	Stephanie Robinson
	Lucrecia Roman
	William Seabreeze
	Sherinette Solomon
	Nikko Stevens
	Reggie Tabron
	Wanda Taylor
	Karen Tinker

	Lena Travers
	Carol Tucker
	Lynn Vega
	Ebony Washington
	Felicia Wilson Young
	Qin Winters
	Melanie Wyche
	Dinah Zeltser
<b>BRM</b>	<b>Office of Budget and Resource Management</b>
	Benita (Trina) Gunn
	Tricia Schmitt
	Jenai Tinsley
<b>RFS</b>	<b>Bureau for Resilience and Food Security</b>
	Marcus Dinkins
	Adriane Freeland
	Deborah Hymes
	Dana Jenkins
	Margaret Lewis
	Ernest Pillips
	Sylvia Wimbley
<b>OCRD</b>	<b>Office of Civil Rights and Diversity</b>
	Liza Almo
	Joanne Denney
	Rahwa Fessehatzion
	Clifton Kenon
	Cheryl Klein
	Ismael Martinez
	Mark McKay
	Kiona Owens
	Natalie Simpson
<b>OIG</b>	<b>Office of the Inspector General</b>
	Jason Carroll
	Pamela Gee
	Antonio Guzman
	Gilbert Traore
	Delisia Utley
<b>OSDBU</b>	<b>Office of Small and Disadvantaged Business Utilization/Minority Resource Center</b>
	Margaret Hunt

<b>SEC</b>	<b>Office of Security</b>
	David Blackshaw
	Tajuana Brown (Executive Message Capability)
	Patrick Butler
	Tracy Hembry
	Kay Fisher
	Sade Samuels
	Jenifer Sanderson
<b>CPS</b>	<b>Bureau for Conflict Prevention and Stabilization</b>
	Avis K. Brown
	Tiffany Lipford
	Trisa Savoy
	Carol Young
<b>BHA</b>	<b>Bureau for Humanitarian Assistance</b>
	Emily Carter
	Ramata Diakite
	Edith Koumbairia-Thomas
	Ileana Martinez
	Daphne Murphy
	Danielle Mutone-Smith
	Hélène Pouga
	LaTany Thornton
	Heather Waner
<b>DDI</b>	<b>Bureau for Development, Democracy, and Innovation</b>
	Lutgarda Alejandrino
	Khadija Collins
	Marcelle Davis
	Armani Hudson
	Jovan King
	Devender Kumar
	Shari Morris
	Georgette Penn
	Michelle Walker
<b>FA</b>	<b>Bureau for Foreign Assistance</b>
	Avon Bowe
	Tonya Makle
	Luisa Moran
<b>GH</b>	<b>Bureau for Global Health</b>
	Justin Betts
	Brian Casey

	Dawn Freeman
	Ramon Hamilton
	Michelle Johnson
	Marie Mcleod
	Antanya Moses
	Lance Vanlewen
	Eddie Velasquez
<b>LPA</b>	<b>Bureau for Legislative and Public Affairs</b>
	Thereasa Lyles (Executive Message capability)
	Katherine Magalif
	Yaa Nkrumah
	Casey Redmon (Executive Message capability)
	Molly Rossi
	Kathryn Stevens
	Lee Walter (Executive Message capability)
	Marquita Wise (Executive Message capability)
<b>M</b>	<b>Management</b>
	Tarita Bennett (CCS)
	Nicholas Enrich (CCS)
<b>M/CFO</b>	<b>Office of the Chief Financial Officer</b>
	Melissa Jackson
	Kent Kuyumjian
	Jocelyn Rodriguez
	Diane Travis
<b>M/CIO</b>	<b>Office of the Chief Information Officer</b>
	Sharon Byrd
	Michael Forcina
	Jay Mahanand
	William Morgan
<b>M/MPBP</b>	<b>Office of Management Policy, Budget and Performance</b>
	Colleen Allen (Executive Message capability)
	Corey Croom
	Sonise Crowe
	Ann Lemau (Executive Message capability)
	Sandra Malone-Gilmer (Executive Message capability)
	Bhavani Pathak (Executive Message capability)
	Susan Radford (Executive Message capability)
	Sharonne Williams
<b>M/MS</b>	<b>Office of Management Services</b>
	Emory Fristoe (Executive Message capability)
	Kenneth Hawkins
	Steve Lowery (Executive Message capability)

	Christopher Orbits (Executive Message capability)
	Everton Palmer
	Alecia Sillah
	Taniesha Tolbert
<b>M/OAA</b>	<b>Office of Acquisition and Assistance</b>
	Matthew Johnson
	Angela McKay
<b>PPL</b>	<b>Bureau of Policy, Planning and Learning</b>
	Nailah Allen
	Tiara Barnes
	Annie Chenaphun
	Georgette Giles
	Mariama Keita
	Tiara King
	Olivia Lieberthal
	Maria Marigliano
	Brittany Mills
<b>LAB</b>	<b>U.S. Global Development Lab</b>
	Brianna Beiler
	Linda Hill
	Linda Leary
	Edith McClintock
	Haley Moen
	Kathy Pierre
	Melvin Porter
	Erin Tarka
	<b>REGIONAL BUREAUS</b>
<b>AFR</b>	<b>Bureau for Africa</b>
	Peter Blaes
	Tasha Blount
	Monica Cambrel
	Tamika Holt-May
	Dwayne Moore
	Yvette Moore
	Kimberly Sais
	Rochelle Sales
	Marlicee Shorter

	Antoine Whitby
	Angela Williams-Bostic
<b>ASIA</b>	<b>Bureau for Asia</b>
	Eleese Bohannon-Scott
	Monica Boyd
	Sabrina Daniels
	Danielle Douglas
	Diego Foronda
	Brittany Gates
	Cynthia Leach
	Tracie McCreary
	Stephanie Minor
	Veronica Miskowski
	Toni Reddish
	Candace Smith
	Edward Thomas
	Vanessa Tobar
	Leslie Vaughn
<b>ME</b>	<b>Bureau for Middle East</b>
	Abid Amanyaaar
	Belinda Burroughs
	Emilio Estevez
	Ahmad Farhad Ghani
	Tsatsu Fiadjoe
	Latonya Gray
	April Higgs
	Rizwana Khan
	Sayed Mohammad Rafi Shamim
	Tawanda Muzondo
	Ahmad Saleem
<b>E&amp;E</b>	<b>Bureau for Europe and Eurasia</b>
	Jeanne Mills
	Angela Muenzer
<b>LAC</b>	<b>Bureau for Latin America and the Caribbean</b>
	Jeannie Bassett
	Christina Corbett
	John Hytten
	Cristal King
	Narantuya Lopez
	<b>PROFESSIONAL ORGANIZATIONS</b>
<b>AFGE</b>	<b>American Federation of Government Employees</b>
	Pamela Arrington-Campbell
	Antionette Robertson
<b>AFSA</b>	<b>American Foreign Service Association</b>



	Sue Bremner
	Jason Singer
<b>BIG</b>	<b>USAID Blacks in Government</b>
	Erin Brown
<b>Toastmasters</b>	<b>Ambassadors of Speech, Toastmasters Club No. 9898</b>
	Aubrey Eaton
	Dora Plavetic
	Donald Soules

504maa\_011921