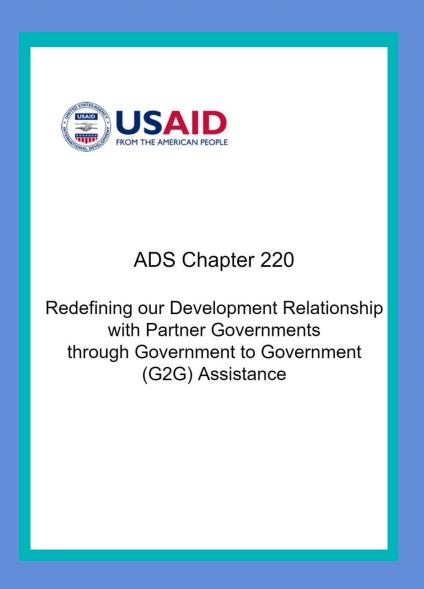
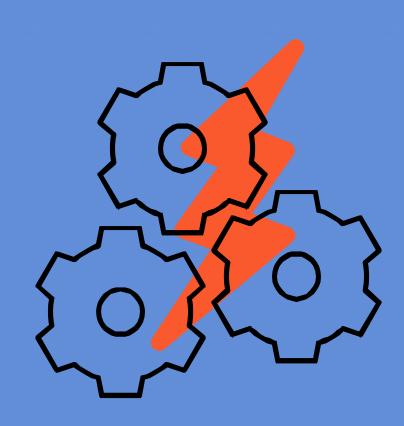
# Process and Documentation Requirements for G2G Assistance



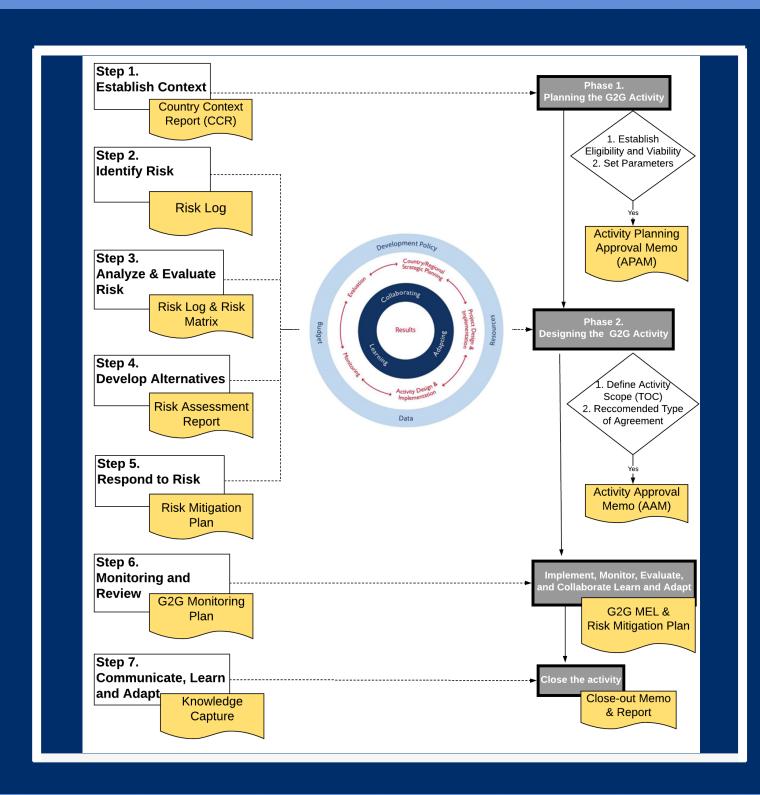


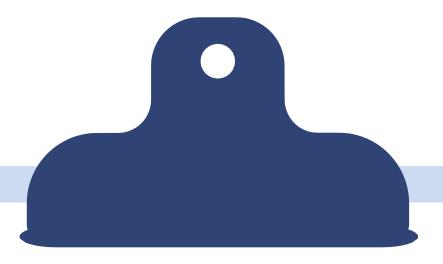
**Increased Efficiency** 

The revised ADS 220 establishes the policies and procedures that guide the planning, design, implementation and closing of G2G activities implemented through partner government systems.

The revised ADS 220 integrates the Agency Risk-Based Framework and the Program Cycle components in streamlined processes that encourage the appropriate use of partner country systems to deliver assistance. It aims to reduce the G2G mandatory requirements while maintaining accountability for achieving results.

The following represents a summary of such requirements and the associated documentation.





## **G2G Pre-Requisite**

**Process** 

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**Documentation** 

- Establish eligibility through 7031(a)
- If, not eligible through 7031 (a),
   Mission may opt-in to use
   Notwithstanding Authority
- 1. The office of Foreign Assistance (F) drafts and documents eligibility in an action memo. No action from Mission.
- 2. IF, invoking Notwithstanding Authority, Mission drafts and documents such decision.

## G2G Planning

**Process** 

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**Documentation** 

- 1. Establish the PGST
- 2. Approve the G2G Activity Planning:
  - a. Confirm eligibility and establish viability for use of partner government systems;
  - b. Set parameters to guide the design

- 1. Memo or describe in a Mission Order.
- 2. Activity Planning Approval Memo (APAM) Template



## Activity Planning Approval Package

- 1. Activity Planning Approval Memo (APAM)
  Attachments:
- 7031(a)CountryAuthorization(F)Memorandum
- Country Context Report, or other CDCS information, which provides the rationale on Establishing Context, and incorporates the Democratic Accountability Statement.



## G2G Design

**Process** 

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Documentation

- 1. Conduct required analysis and assessments.
  - a. Risk assessment of partner government
  - b. Expanded DRG assessment, if applicable
  - c. Gender Analysis
  - d. Climate Risk Management
  - e. Environmental Analysis
- 2. Approve the G2G activity and use of partner government systems.

- 1. Documentation on required analysis and assessments
  - a. Risk Assessment Report& Risk Mitigation Plan
  - b. Expanded DRG report, if applicable
  - c. Gender analysis report or other documentation
  - d./e. Initial Environmental Examination (IEE) or Request for Categorical Exclusion
- 2. Activity Approval Memo (AAM)



### **Activity Approval Package**

1. Activity Approval Memo (AAM)

#### **Attachments:**

- G2G Agreement/IL Package
- Pre-Obligation requirements documentation (if addressed in the AAM, include relevant attachments, such as IEE, Activity Checklist, etc.)

### **G2G Agreement/IL Package**

1. Cost Reimbursement (CR) Agreement

#### **Attachments:**

- Activity Description
- Year 1 Activity Budget
- Pre-obligation Fiscal Data
- Risk Mitigation Plan and Capacity Building, if applicable
- Reporting, Monitoring and Evaluation Requirements
- Environmental Determination
- Standard Provisions & Cost Reimbursement Terms

## 2. Fixed Amount Reimbursement (FAR) Agreement

- Milestone Plan and Payment Amounts
- Pre-Obligation Fiscal Data
- Risk Mitigation Plan and Capacity Building, if applicable
- Reporting, Monitoring and Evaluation Requirements
- Milestone Verification Templates/Forms
- **Environmental** Determination
- Standard Provisions & Fixed
- Amount Reimbursement Terms.

## G2G Implementation

#### **Process**

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#### **Documentation**

- 1. Develop a G2G activity MEL Plan
- 2. Develop a Risk Mitigation Monitoring Plan

- 1. G2G Activity MEL Plan
- 2. Risk Mitigation Monitoring Plan

## G2G Close-Out

#### **Process**

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#### **Documentation**

- 1. Ensure that final vouchershave been paid and all advance payments liquidated.
- 2. Ensure all terms of the agreement have been completed.
- 3. Update the Risk Mitigation Plan and document any risk measures that could not be completed.
- 4. De-obligate or identify leftover funds for de-obligation.
- 5. Prepare the Closeout Memo
- 6. Audit of the G2G activity, as applicable

- 1. G2G Close-Out Checklist
- 2. G2G Close-out Memo
- 3. Updated Risk Mitigation Plan
- 4. Audit Report

For more information, see ADS 220.