



Occupational Safety and Health Protection for Staff of the US Agency for International Development

The Occupational Safety and Health Act of 1970, Executive Order 12196 and 29 CFR 1960 require the heads of Federal agencies to furnish to employees places and conditions of employment that are free from job safety and health hazards.

Responsibilities of USAID

1. General Requirements

The USAID Administrator will furnish USAID employees places and conditions of employment that are free from on-the-job safety and health hazards.

2. OSHA Regulations

USAID will comply with applicable regulations of the Occupational Safety and Health Administration.

3. Reporting Hazards

USAID will respond to employee reports of hazards in the workplace.

4. Workplace Inspections

USAID will ensure that each workplace is inspected annually for hazardous conditions. USAID will post Notices of Unsafe or Unhealthful Working Conditions found during the inspections for a minimum of three working days, or until the hazard is corrected, whichever is later.

5. Correction of Unsafe Conditions

USAID will take prompt action to assure that hazardous conditions are eliminated. Imminent danger conditions will be corrected immediately.

6. Safety and Protective Equipment

USAID will acquire, maintain and require use of appropriate protective and safety equipment.

7. Safety and Health Training

USAID will provide occupational safety and health training for employees. Please email safety@usaid.gov to request training.

8. Reporting Accidents, Injuries and Occupational Illnesses

Supervisors must submit a supervisor's report of accidental injury/illness for all work-related accidents, injuries or occupational illnesses experienced by employees under their supervision.

9. Safety and Health Committees

USAID will support any safety and health committees that are formed from management and employee representatives.

Employee Responsibilities

1. Compliance with Standards

Employees shall comply with all OSHA and approved USAID occupational safety and health standards, policies, and directives.

2. Safety and Protective Equipment

Employees shall use appropriate protective and safety equipment provided by USAID.

Rights of Employees and Their Representatives

1. Participation in Safety and Health Program

Employees and their representatives shall have the right to participate in the USAID Safety and Health Program. Employees shall be authorized official time for these activities.

2. Access to Records and Documents

Employees and their representatives shall have access to copies of applicable OSHA and other recognized standards and regulations; USAID safety and health policies and directives; accident, injury and illness statistics of the USAID.

3. Reporting Hazards

Employees and their representatives shall have the right to report unsafe or unhealthful working conditions to appropriate officials and to request an inspection of the workplace. The name of the employee making the report will be kept confidential if requested.

4. Freedom from Fear of Reprisal

Employees and their representatives are protected from restraint, interference, coercion, discrimination, or reprisal for exercising any of their rights under the USAID Safety and Health Program.

Responsible Officials

The Designated Agency Safety and Health Official (DASHO) for USAID is:

Angelique M. Crumbly (A-AA/M)

The Safety and Health Designee for this workplace is:

Christopher Orbits

and may be contacted at:

202-712-1603

safety@usaid.gov

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Further Information

This notice highlights the USAID employee job safety and health program. More information about the USAID program or its standards and procedures may be obtained from the workplace Safety and Health Designee, *ADS Chapter 529: Occupational Safety and Health Program for USAID Washington Facilities*, or by visiting the USAID Occupational Safety & Health MyUSAID intranet webpage.



Angelique M. Crumbly
Acting Assistant Administrator
Bureau for Management