

The image features a large, light gray watermark of the USAID seal in the background. The seal is circular and contains the text "UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT" around the perimeter. In the center of the seal is a shield with a map of the United States, and the word "USAID" is prominently displayed in a dark gray box across the middle of the seal. The text of the document is overlaid on this seal.

**USAID**

**This document has been archived. The “[Why and When](#)” list at the AAPD Archive identifies why the document has been archived and where current guidance may be found. Internal users may also access the [OAA Policy Division webpage](#) to locate current policy and regulations.**



# Acquisition & Assistance Policy Directive (AAPD)

From the Office of the Director, Procurement

Issued: July 31, 2003

## AAPD 03-08

### Extension of the DBA rate for Direct and Host Country Contracts

**Subject Category:** DBA Rates  
**Type:** General Information

AAPDs provide information of significance to all agency personnel and partners involved in the Acquisition and Assistance process. Information includes (but is not limited to): advance notification of changes in acquisition or assistance regulations; reminders; procedures; and general information. Also, AAPDs may be used to implement new requirements on short-notice, pending formal amendment of acquisition or assistance regulations.

AAPDs are **EFFECTIVE AS OF THE ISSUED DATE** unless otherwise noted in the guidance below; the directives remain in effect until this office issues a notice of cancellation.

**This AAPD:**  Is New  Replaces/  Amends  
CIB/AAPD No: 02-14

**Precedes change to:**  AIDAR Part(s)  Appendix   
 USAID Automated Directives System (ADS) Chapter   
 Code of Federal Regulations   
 Other   
 No change to regulations

**Applicable to:**  Existing awards; Modification required:  
 Effective immediately  
 No later than   
 As noted in guidance below  
 RFPs/RFAs issued on or after the effective date of this AAPD; all other  
Pending Awards, i.e., 8(a), sole source...  
 Other or N/A

**New Provision/Clause Provided Herein:**  Yes; Scheduled update to Prodoc:  (insert date)   
 No

\_\_\_\_\_  
(electronic signature)  
Timothy T. Beans

1. **PURPOSE:**

The purpose of this directive is to:

- provide notice of extension of the contract performance period from 7/01/2003 to 9/30/2003, and;
- provide notice of the applicable rate for the extension period.

2. **BACKGROUND:**

Fidelity and Casualty of New York, a member company of CAN, with Rutherford International as the administrative broker, provides Defense Base Act (DBA) coverage to USAID direct and host country contractors under contract HNE-Q-98-00163-00. Contract HNE-Q-98-00163-00 was awarded June 30, 1998 for a two-year base period with three one-year options. The current contract was modified on June 23, 2003 to extend the period of performance from July 1, 2003 to September 30, 2003. The rate for the extended period of performance is \$1.44 per \$100 of employee remuneration.

3. **GUIDANCE:**

Applications for coverage should be made directly to:

Rutherford International, Inc.  
5500 Cherokee Avenue, Suite 300  
Alexandria, VA 22312

Points of Contact: Sara Payne or Diane Proctor  
(703) 354-1616

Hours of Operation are: 8 a.m. to 5 p.m. (Eastern Standard Time)  
Telefax: (703) 354-0370 Website: [www.rutherford.com](http://www.rutherford.com)

All other guidance in AAPD 02-14 remains unchanged.

4. **POINT OF CONTACT:** Further questions should be directed to Gwen Little, M/OP/E, e-mail: [glittle@usaid.gov](mailto:glittle@usaid.gov), Telephone No. (202) 712-5473.