

Supplementary Reference: **628**
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Suggested Formats for Accepting Conditional and Unconditional Gifts

CONDITIONAL DONATION - SUGGESTED FORMAT

DETERMINATION UNDER SECTION 635(d) OF THE FOREIGN ASSISTANCE ACT (FAA)

Pursuant to the gift acceptance and use authority delegated by the Administrator under section 103.x.xx the ADS, I hereby accept the proposed gift by _____ as evidenced by the acceptance letter attached to this document. Based upon a review of the documents and issues, the following criteria have been met:

1. The Agency can comply with conditions of the gift and still use the gift in furtherance of the purposes of the FAA;
2. The Agency can comply with conditions of the gift in a reasonable and cost efficient manner; and
3. Acceptance of the gift will not result in, or create the appearance of, a conflict of interest.

SUMMARY OF DETERMINATION:

Date of Determination: _____

Amount of Gift: _____

Purpose for which Funds are Available: _____

Further Conditions/Restrictions on Fund Use: _____

Assistant Administrator,
Bureau for _____

Date

Attachment: Gift Acceptance Letter

UNCONDITIONAL DONATION - SUGGESTED FORMAT

**DETERMINATION UNDER SECTION 635(d) OF
THE FOREIGN ASSISTANCE ACT (FAA)**

Pursuant to the gift acceptance and use authority delegated by the Administrator under section 103.x.xx of the ADS, I have accepted the gift made by _____ as evidenced by the acceptance letter attached. Based upon a review of the documents and other facts, acceptance of the gift will not result in, or create the appearance of, a conflict of interest.

SUMMARY OF DETERMINATION:

Date of Determination: _____

Amount of Gift: _____

Purpose for which Funds are Available: _____

Assistant Administrator,
Bureau for _____

Date

Attachment: Gift Acceptance Letter