

Additional Help: 200-203
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OFFICIAL FILES

I. By Strategic Objective

A. Obligation Documents

1. Bilateral

a. Grant and Loan Agreements

2. Nonbilateral

a. Contracts

b. Grants

c. Purchase Orders

d. Interagency Agreements

e. PASAs

f. RSSAs

B. Nonobligating Agreements

a. Memoranda of Understanding

C. Implementation Orders

1. IO/Ts

2. IO/Cs

3. IO/Ps

D. Implementation Letters

E. Results Frameworks and Associated Results Package Documents

- F. Closeout Reports
- G. Audits
- H. Performance Monitoring documents
 - 1. Plans
 - 2. Results Reviews
 - 3. Supporting Documentation
 - 4. Evaluations
- I. Budget Information
- J. Resource Requests
- K. Congressional Notifications
- L. Waivers
- M. Environmental Reviews
- N. SO team delegations and membership lists
 - 1. Subteam information (as appropriate)
- O. Statutory checklists

II. General information, not SO-specific

- A. Strategic Plan
- B. Management Contract
- C. Customer Service Plan
- D. Results Review and Resource Request
- E. Obligating documents not related to one individual SO (e.g., contracts which include activities for two or more objectives)
- F. Congressional Presentation

G. Audits

H. Performance Monitoring Plan (may be for the overall strategic plan, not just specific objectives)